WE'RE HIRING

Emergency Repatriation Center — RCMFSS Program

Global Logistics & Emergency Response Powered by AI · Mission-Focused. Human-Centered.

Transportation & Onward Travel Coordinator

On call | Deploy anywhere in the United States

ResponseAI is seeking experienced Transportation & Onward Travel Coordinators to develop, maintain, and implement commercial and ground travel, passenger accountability, and contingency routing throughout emergency deployments.

Education: Bachelor's degree in Business Administration, Logistics, Emergency Management, Hospitality Management, Transportation Management, or a related field.

Experience: 3+ years coordinating travel, logistics, transportation, or emergency operations support. Travel agent license preferred.

Responsibilities & Required Skills

- Develop and implement transportation plans for large-scale or time-sensitive movement of individuals and families during emergency, humanitarian, or disaster operations.
- Coordinate commercial air and ground transportation; prioritize resources based on mission needs, accessibility, client needs, and family reunification objectives.
- Integrate transportation with reception, registration, case management, behavioral health, child and family services, access and functional needs, and logistics.
- Arrange accessible travel for individuals requiring durable medical equipment, service animals, personal assistance services, or other functional support.
- Maintain passenger accountability, movement status, travel documentation, and operational reporting; apply movement control procedures.
- Coordinate with transportation providers, airports, airlines, lodging providers, and government and community partners to support safe onward movement.
- Identify transportation risks and constraints; adapt plans and implement corrective actions for weather, security concerns, travel disruptions, and changing mission priorities.
- Apply accessibility requirements, reasonable modifications, the Federal Travel Regulation (FTR), and other applicable federal travel policies and procedures.
- Demonstrate strong documentation and recordkeeping skills and proficiency in Microsoft Word, Excel, Outlook, and Teams.

About RAI

Response AI Solutions, LLC (RAI) is a Global Logistics & Emergency Response small business and prime federal contractor headquartered in Northern Virginia, built on a combination of world-wide expeditionary logistics, human-centered case management, and emergency-tech powered by AI, including our own MCMS platform.

About the Repatriation Program

Established in 1935 under Section 1113 of the Social Security Act, the U.S. Repatriation Program provides temporary assistance to U.S. citizens and their dependents returned to the United States by the Department of State due to destitution, illness, war, or similar crisis abroad. The program is administered by ACF's Office of Human Services Emergency Preparedness and Response (OHSEPR).

1099 Compensation & Deployment

Activation: $55–$65 | **Training:** $45–$55

Must be able to deploy anywhere in the United States within 24 hours for up to 14 days.